

Volunteer Position: Finance Committee Member

Time Commitment: 2-10 hours a month

About Art Therapy Studio: Art Therapy Studio is a non-profit organization dedicated to providing art therapy and therapeutic art programs to individuals facing various challenges. Through the transformative power of art, we aim to promote healing, self-expression, and personal growth.

Position Overview: Art Therapy Studio is seeking dedicated individuals to join our Finance Committee, an essential part of our Board of Trustees. As a Finance Committee Member, you will play a crucial role in overseeing the organization's financial activities, ensuring fiscal responsibility, and supporting long-term sustainability. This position offers an excellent opportunity for individuals with a passion for giving back and expertise in financial management, budgeting, and financial analysis.

Responsibilities:

- Collaborate with the Finance Committee Chair and other members to develop and monitor the organization's annual budget, ensuring alignment with strategic priorities and financial goals.
- Review and analyze financial reports, statements, and projections to identify trends, opportunities, and areas for improvement.
- Provide guidance and recommendations on financial policies, procedures, and internal controls to ensure compliance with regulatory requirements and best practices.
- Assist in the preparation of financial forecasts, cash flow projections, and investment strategies to support long-term financial planning and decision-making.
- Monitor and evaluate the organization's financial performance, identifying risks and opportunities and proposing solutions to optimize financial outcomes.
- Support the preparation of grant proposals, funding applications, and financial reports for donors and funding agencies, ensuring accuracy and compliance with grant requirements.
- Actively participate in committee meetings, contributing ideas, feedback, and expertise to drive strategic initiatives forward.

Qualifications:

- Strong passion for the mission and values of Art Therapy Studio.
- Previous experience in finance, accounting, or related field preferred.
- Knowledge of financial management principles, budgeting processes, and financial analysis techniques.
- Proficiency in financial modeling, spreadsheet analysis, and accounting software.
- Excellent analytical skills with attention to detail and accuracy.
- Ability to communicate financial information effectively to non-financial stakeholders.

- Commitment to maintaining confidentiality and upholding ethical standards in financial practices.
- Flexibility to adapt to changing priorities and deadlines.
- Commitment to attending regular committee meetings and actively participating in discussions.

Why Volunteer with Art Therapy Studio?

- Make a meaningful difference in the lives of individuals in need through the power of art.
- Gain valuable experience and skills in financial management, budgeting, and financial analysis.
- Join a supportive and collaborative team of passionate individuals dedicated to making a positive impact.
- Flexible remote work environment with opportunities for personal and professional growth.
- Become part of a vibrant community committed to creativity, healing, and social change.

To Apply: If you are passionate about leveraging your financial expertise to support a worthy cause, we encourage you to apply by sending your resume and a brief statement of interest to Executive Director Michelle Epps at michelle@arttherapystudio.org. Please include "Finance Committee Volunteer" in the subject line. We look forward to welcoming you to our team!